

CARL SANDBURG COLLEGE
(610th Meeting)
Regular Meeting – February 22, 2007

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, February 22, 2007, at 7:00 p.m.

ROLL CALL:

Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Jack P. Ball

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Sharon Lytle, Faculty Representative; Ms. Mary Robson, and Mr. Wendel Hunigan. Staff: Ms. Angela Strom, Staff Representative; and Ms. Jan Hipple, Ms. Kerre Norris, Dr. Diane Kroll, Ms. Julia Pond, and Mr. Tony Bentley. Others: Reverend Jon Sibley, Sr. and a representative of the media.

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Items from the Floor: Dr. Diane Kroll, Coordinator of Student Life, introduced Ms. Julia Pond. Pond is a graduate student from Western Illinois University who is doing her practicum with Kroll and Ms. Gena Alcorn, Director of the Foundation.

Consent Agenda-General: Ms. Paige Rohweder moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-General:

- minutes of the January 25, 2007, meeting of the Board,
- checks as written, signed, and dispersed for the month of January 2007,
- appointment of the Accounting Advisory Committee: Mary Bennison, Scott Boyden, Harlan Cook, Dr. Jack ElFrink, Tony Fritzler, Jeff Gomer, Lisa Ludlum, Norm Underwood, Joel Zink, Christopher Loveland, Whitney Tryee,
- Statement of Final Construction Compliance for Locally Funded Project #0018-0204 (Allied Health) in the amount of \$1,403,702.00,
- United Way of Knox County 2007 Funding Agreement in the amount of \$3,962.00 for Carl Sandburg College Literacy Coalition.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Consent Agenda-Personnel: Dr. D. Wayne Green moved and Mr. Bruce Lauerma seconded to approve the following items under the Consent Agenda-Personnel:

- employment termination of Mr. Timothy Rigger, Weekend Security/Custodial, effective January 30, 2007,
- re-employment for the 2007-2008 academic year for the following non-tenured faculty: Ms. Stacy Kosier, Ms. Jill Johnson, and Ms. Lisa Mohr,
- the following faculty be granted tenure effective for the 2007-2008 academic year: Mr. Craig Johnson, Ms. Nancy Bradley, Ms. Susan Sharp, and Mr. Dave Kellogg,
- the contracts for Cabinet Officers be extended through June 30, 2010, with options for FY-2011 and FY-2012,
- resignation of Mr. Larry Ancelet, Full-time Chemistry Instructor, effective June 30, 2007.

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MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Trustee voted “Aye.”

Financial Reports: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded
that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Trustee voted “Aye.”

TRiO Programs: Heard a presentation from Ms. Misty Lewis, Director of TRiO
Student Support Services; and Mr. Tony Bentley, Interim Director
of TRiO Upward Bound; on TRiO and Upward Bound Programs.

Fee Rates: FY-2008 & 2009: Mr. John Huston moved and Mr. Bill Robinson seconded to
approve the Auxiliary, Course, Technology, and Program Fees for
FY-2008 and FY-2009, effective with the fall semester of 2007
(listed below).

Fee Per CH	FY-08	FY-09
Auxiliary	\$5.00	\$5.00
Course	4.50	4.50
Technology	7.50	7.50

Program Fees Continued on Next Page

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Program Fees

The fees below would be assessed for the courses with the following prefixes on a per credit hour basis:

ACC	5.50	MAS	11.00
AUB	5.50	MDA	11.00
AUT	5.50	MRI	5.50
BLA	5.50	MTL	11.00
BOC	5.50	MTS	11.00
BUS	5.50	NAD	11.00
CHD	11.00	NLT	8.50
CIS	11.00	NMT	11.00
COS	8.50	NUA	5.50
CRM	5.50	NUP	11.00
DHG	11.00	RDL	11.00
DRF	11.00	RDT*	11.00
DMS	11.00	*except CT Program enrollees- RDT 250, 252,255,262- \$5.50	
DTP	11.00		
ELT	11.00	SEC	5.50
EMT	11.00	WEL	11.00

Private music courses would be assessed a music fee in the following manner:

1. Students NOT actively pursuing an AFA Degree - \$137.50 per credit hour.
2. Students actively pursuing an AFA Degree - \$27.50 per credit hour. This rate will be applied to the 8 credit hours required in the AFA Degree.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Trustee voted “Aye.”

Extension of President’s
Contract:

Mr. John Huston moved and Mr. Bruce Lauerman seconded to approve President Thomas A. Schmidt’s contract through June 30, 2011, in accordance with the Board of Trustee’s plan implemented in January 1996.

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MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Trustee voted “Aye.”

Project Lead The Way: Ms. Paige Rohweder moved and Mr. Tom Colclasure seconded to
approve entering into an Agreement with Project Lead The Way
for the 2007-2008 academic year.

MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Trustee voted “Aye.”

PRESIDENT: President Schmidt reported that the College had a Strategic
Planning Session on February 2 & 3, 2007. He said that it was
very successful and the results from the session are being
distributed now. The Strategies, Mission Statement, and the slate
of Belief Statements may be brought to the Board at their regular
May meeting. This is the first time that CSC has done type of
process and he thought it was great for both the internal and
external people involved.
President Schmidt said that the ICCTA West Central Regional
Meeting will be held at Illinois Central on March 27.
He reported that he recently talked to Mr. Mike Mouzy, the newly
hired superintendent from the new Illinois West District, who is
very supportive of the Dual Credit program; and that tomorrow he
will travel to Spoon River College with the Mayor of Carthage and
the GREDA Executive Director, to meet with Congressman Hare
and Community College Presidents from the surrounding areas to
discuss how Hare can help support the areas on the Education &
Workforce Development Committee he will serve on in congress.
President Schmidt reported that this summer the Support Team and
Physical Plant team will rejuvenate the Student Service Area and
the Business Office; he has a meeting scheduled with Mr. Dane
Bragg the new Galesburg City Manager; and March 2 he will
deliver his “State of the College” Address to the faculty and
support staff.

VICE PRESIDENT OF
ACADEMIC SERVICES: Mr. Larry Benne reported that the Spring Faculty Workshop will
be March 2. He said that due to the snow day on February 13
classes will makeup the day on

May 3. Benne reported that Ms. Joyce Upham, Franklin University's Director of Community College Relations, will be on campus next week to meet with students, faculty, and staff to learn more about the new educational partnership between Franklin University and Carl Sandburg College.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that the Academic Challenge was held in Carthage on February 6 and at the Galesburg Campus on February 8. Sixty-four students participated at Carthage and Hamilton won first place. One hundred and fifty-one students participated in Galesburg and Farmington won first place. Norton said that the Career Fair will be held March 9 at CSC for high school sophomores and juniors. This fair is always well attended and quite successful.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that based on recommendations of the Security Audit, we deployed a strong password policy for faculty and staff that took effect this past Tuesday. We have deployed new Help Desk software that will enhance communications and tracking of calls to the Help Desk Team. The software also has a built in knowledge base and allows students, faculty, and staff to send in their requests online and get automated responses of the status of their case. Sudhakar said that this year's Bright Minds Internship Program will be on the topic of Logistics and Supply Chain Management. There will be six interns this year, two from the K-12 schools who are winners of the academic challenge competition, two students from CSC, and two from Western Illinois University Supply Chain Management Program. He reported that Ms. Carol Kreider, Ms. Lisa Hanson, Ms. JoAnne Miller, and he will be attending this year's Datatel User Group Conference in Washington D.C. from March 11 through the 14. Lastly, Sudhakar said that Ms. Bev Naslund will be representing Carl Sandburg College at the Central Illinois Regional Broadband Summit hosted by U.S. Senator Dick Durbin this Saturday in Springfield.

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VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that the budget process for the 2008 budget is well underway. Ms. Lisa Blake, the Academic Deans, and the HR staff are very busy. She said that one of the speakers they had in DC from the Concord Coalition is going to add Carl Sandburg College and Galesburg to their list of sites for the Fiscal Wake-up Tour. The Concord Coalition was founded in 1992 by Rudman, Peterson and the late Senator Paul E. Tsongas and is a nonpartisan grassroots organization dedicated to informing the public about the need for a generational responsible fiscal policy.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Carol Kreider, Ms. Robin DeMott, Dr. Connie Thurman, and Ms. Marnie Dugan.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the ICCTA will meet in Schaumburg on March 9 & 10. The Seminar will focus on *“Dropout Nation: Enrolling Students Who Drop Out of High School.”*

STUDENT TRUSTEE:

Ms. Paige Rohweder reported that she attended the ACCT/AACC 2007 Community College National Legislative Summit in Washington, D.C. last week. The Illinois students gathered for a meeting and the state of Illinois had the largest number of students present. They discussed the role of the student trustee and how each of them could help new student trustees as they come onboard for next year. Rohweder said that the CSC Lobby Team will have a training session on April 15.

FACULTY
REPRESENTATIVE:

Ms. Sharon Lytle reported that on February 28 and March 1 the 2nd Year ADN students will be hosting the 4th Annual Teddy Bear Clinic in the main lobby from 9:30 a.m. to noon. Two hundred local pre-kindergarten through 1st graders have registered for this event. The purpose of the Teddy Bear Clinic is to reduce the fear of health care professionals as well as, to encourage children to think about becoming nurses when they grow up. Lytle said that the Carthage Cosmetology students received a 3rd place in the cosmetology competition recently held in Lisle, Illinois; the CSC Choir and Chamber Choir will be performing March 2 in the Fine

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Arts Theater and after the performance will travel to Charleston, South Carolina for a performance; the musical “Bat Boy” will be presented March 22, 23, 24 & 25; and the spring 2007 Student Art Show (a Juried Art Show) will be on display April 2 though May 4 in the new gallery in Building C.

STAFF

REPRESENTATIVE:

Ms. Angela Strom reported that the intent is to recognize U.S. fallen soldiers who have attended CSC, at the Recognition Awards Ceremony on April 27.

BOARD REPORTS:

Mr. John Huston reported that a CSC contingent recently attended the ACCT and AACC 2007 Community College National Legislative Summit in Washington, D.C. Huston said that they visited with staff at Senator Durbin, Senator Obama, and Congressman Hare’s offices. The discussions were very beneficial.

Mr. Bill Robinson said he participated in the Strategic Planning Sessions and thought it was a good process.

Mr. Tom Colclasure said he also participated in the Strategic Planning Sessions and he was impressed with the community people that joined us and he thought they brought a real dimension to the process. He also said it was an excellent process.

Mr. John Kraus said that he participated in the Strategic Planning Sessions and was impressed that thirty people spent that much time on the process. He came away from the sessions knowing more about the inter-workings of the College and an understanding of what people in the community think about CSC. He was impressed that the community people related so many positive things that CSC was doing and doing “Right.” Kraus said he also attended the Academic Challenge and was amazed with the students participating and proud of the CSC staff who organized the Challenge.

Closed Session
8:40 p.m.:

Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded a request for a Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives; to consider the purchase or lease of real estate for the use of the public body; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

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MOTION: On roll call vote, six members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Trustee voted “Aye.”

RECONVENE
9:14 p.m.: The Regular Meeting of the Board reconvened at 9:14 p.m.

ROLL CALL: Present: Mr. John A. Kraus, Chairperson
Mr. Bruce A. Lauerman, Vice Chairperson
Mr. William C. Robinson, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Ms. Paige Rohweder, Student Trustee

Absent: Mr. Jack P. Ball

ADJOURNMENT
9:15 p.m.: Mr. John Huston moved and Mr. Tom Colclasure seconded that the
meeting be adjourned to the next regular meeting of the Board or
to the call of the Chairperson.

MOTION: Voice vote – motion carried.